



Market Square Events, Cliftonville House, Bedford Road, Northampton, NN4 7NR

Direct Dial: 01604 838555

Email: marketsquareevents@northampton.gov.uk

SUNDAY ART MARKET APPLICATION FORM

Name:	
Address: (Including postcode)	
Home number:	
Mobile telephone:	
Email:	
Website:	
Details of Trade: Please include as much detail as possible. New Traders must show example of their work before being accepted.	
Do you make the products yourself:	

Number of stalls required: (Size of pitch is 5ft x 4 ½ft (half a standard market stall. We will provide a trestle table and 2 chairs)	
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Please return application form and payment. New applicants must show images of work before being accepted.

Please also read the following Trader Information Sheet – in signing this form you are agreeing to abide by the site regulations. Thank you.

Return form to:
 Liz Carroll-Wheat
 Market Square Events Officer
lcarroll-wheat@northampton.gov.uk
 Or to the address above.

Traders' information

ACCESS

Access to the market square is from 8.30am until 10.30am; thereafter all vehicles must be off site. Access to the market square is via The Drapery.

Access to the square at the end of the market will be from 3.00pm.

PLEASE NOTE – the area is used by pedestrians. Please observe the one-way system on site. Use hazard lights and drive at less than 5 miles per hour.

PITCH ALLOCATION

You will be allocated a pitch on arrival.

PARKING

There are several car parks in the town centre and we suggest you use the Mayorhold Car Park, which costs 80p for the day on Sunday.

USE OF A PUBLIC SPACE

Please note that the Market Square is a public place and that we have to be aware of people's sensitivity. Please be aware of use of expletives in work, or images of a sensitive nature. We hope you understand and please talk with Liz Carroll-Wheat if you want any clarification and avoid any confusion. Thank you.

INSURANCE

You are responsible for your goods and displays and for the health and safety of public & other stall holders in the vicinity of your stall, and the driving of your vehicle on site.

Personal insurance to cover your goods is recommended as NBC cannot be held responsible for any damages or losses.

Northampton Borough Council holds Public Liability Insurance for the purpose of presenting the display of art to the public on the Market Square.

PAYMENT

Please make cheques payable to Northampton Borough Council or if paying cash please pay Liz at the event.

MAPS

Map of Market Square location available on request for new stall holders.

Please note that in signing the application from you are agreeing to abide by the regulations for the site. Thank you.

